

PUSTAKA BOOK FAIR PBF2023

KUCHING: 22 – 30 JULY 2022

SIBU : 03 – 06 AUGUST 2023

MIRI : 10 – 13 AUGUST 2023



REGISTRATION FORM					
Name of company/Organization		:			
Name to appear on the booth (In Capital Letter):					
Contact Person	:		Designation	:	
Address	:				
Tel No.	:		Fax No.	:	
Mobile No.	:		Email	:	
Nature of Business (Tick where applicable)	:	<input type="checkbox"/> Book Publisher	<input type="checkbox"/> Book seller	<input type="checkbox"/> Right Agent	
		<input type="checkbox"/> Teaching Aids/ Software Developer	<input type="checkbox"/> Book Importer/ Distributor	<input type="checkbox"/> Others (Please specify)	
Book Category (Tick where applicable)	:	<input type="checkbox"/> Higher Learning Books	<input type="checkbox"/> Teaching Aids / Educational		
		<input type="checkbox"/> School Textbooks	<input type="checkbox"/> Novels / Magazines		
		<input type="checkbox"/> Children's Books	<input type="checkbox"/> Technology / Science Books		
		<input type="checkbox"/> Religious Books	<input type="checkbox"/> Others (Please specify)		
Location Participation & No. of booth/lots (Tick where applicable)	:	KUCHING		SIBU	
		No. of booth:		No of lots:	
		MIRI			
		No. of lots:			

REGISTRATION FEE			
KUCHING Booth B – 2X3M = RM1,350.00 <input type="checkbox"/> Booth A – 3X3M = RM1,500.00 <input type="checkbox"/>		Cleanliness Deposit: RM150.00 <input type="checkbox"/> RM150.00 <input type="checkbox"/>	
SIBU Lots 3X3M – RM600.00 <input type="checkbox"/>		RM150.00 <input type="checkbox"/>	
MIRI Lots 2X2M – RM600.00 <input type="checkbox"/>		RM150.00 <input type="checkbox"/> <i>*kindly fill in the Borang Deposit Kebersihan</i>	
PAYMENT MODE (Tick where applicable)			
<input type="checkbox"/> CASH		<input type="checkbox"/> SO/LO	
<input type="checkbox"/> EFT		<input type="checkbox"/>	
PAY TO	: PUSTAKA NEGERI SARAWAK	Account No.	: 80052-64227
Bank Name	: CIMB Bank Berhad	Bank Address	: CIMB Bank Jalan Tar Kuching, 262, Jalan Tunku Abdul Rahman, 93100 Kuching Sarawak
Total (RM)	:	No. of Booth / Lots	:
*FEE PAID ARE NOT REFUNDABLE			

..... Signature Company Stamp Date
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Please send the completed registration form and proof of payment to:

Contact person:		
Ainie Umairah Lee / Nur Azah Pustaka Negeri Sarawak Jalan Pustaka Off Jalan Stadium 93050 Petra Jaya, Kuching Sarawak, Malaysia Tel: 082-442000 Fax: 082-449944 Email: librarian@sarawak.gov.my Website: www.pustaka-sarawak.com	Shahrieza Binti Rabaie Pustaka Negeri Sarawak, Sibul Jalan Tuanku Bujang, Sungai Merah, 96000 Sibul, Sarawak Tel : 084-315200 Fax : 084-255233	Lilian Baun Pulo Pustaka Negeri Sarawak, Miri Jalan Kipas, Miri City Fan, 98000, Miri Sarawak Tel : 085-422525 Fax : 085-414444

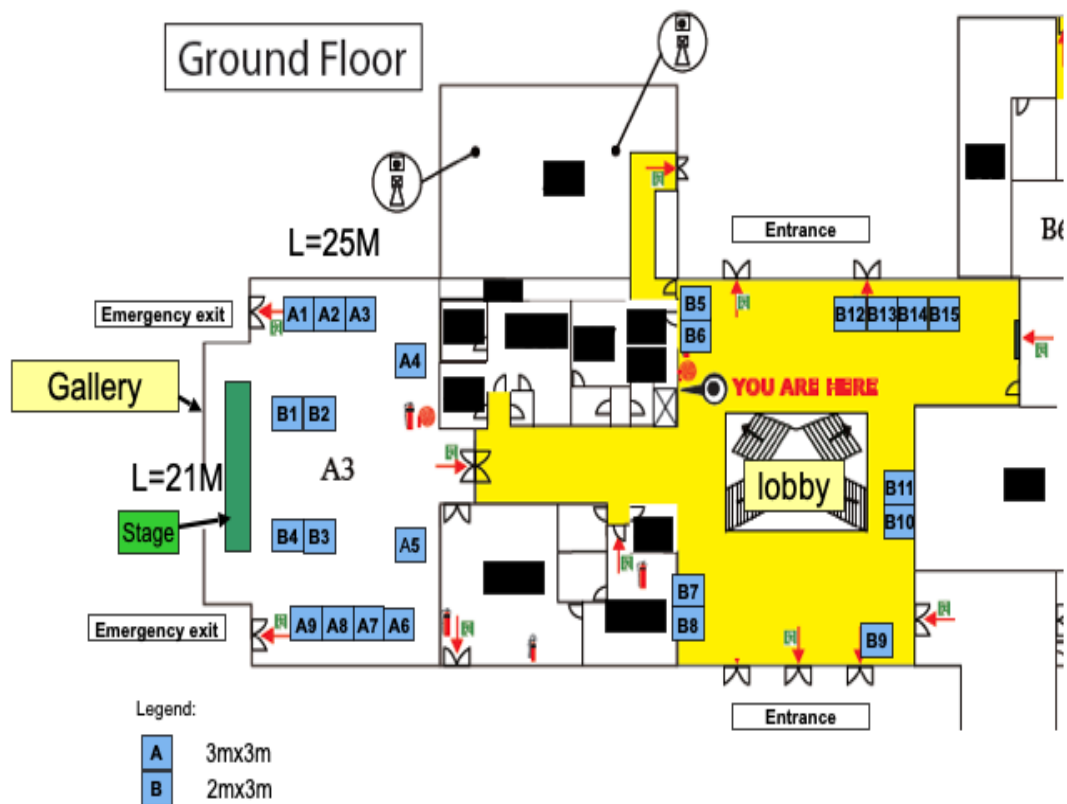
For office use:		
No of Lot(s) Booked		
Date of Application Received		
Cheque No./Bank		
Amount		
Recived by		
Invoice No		
Receipt No		

Both the completed registration form and payment in full must be received by **30 June 2023**. The confirmation of preferred lot no. is based on **“FIRST COME FIRST SERVE”** basis.

I hereby declare that the information given is true and agree to abide by the General Terms and Conditions stipulated in the Pustaka Book Fair 2023 as listed overleaf.

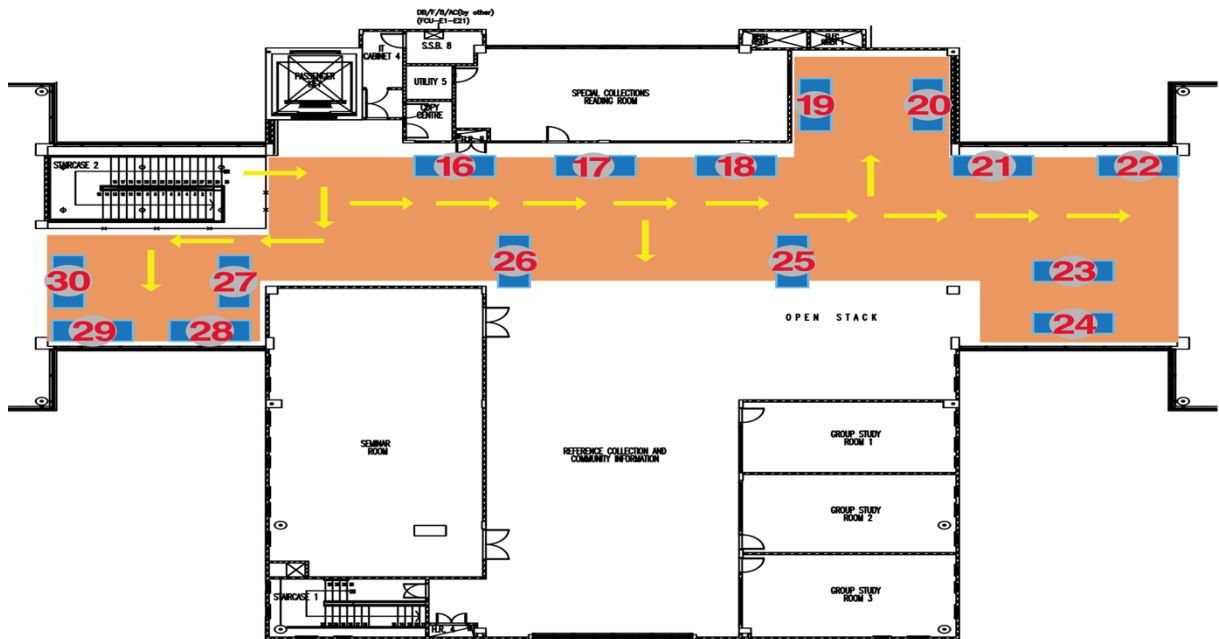
PUSTAKA NEGERI SARAWAK KUCHING.
EXHIBITION LAYOUT PLAN

Exhibition Maps :



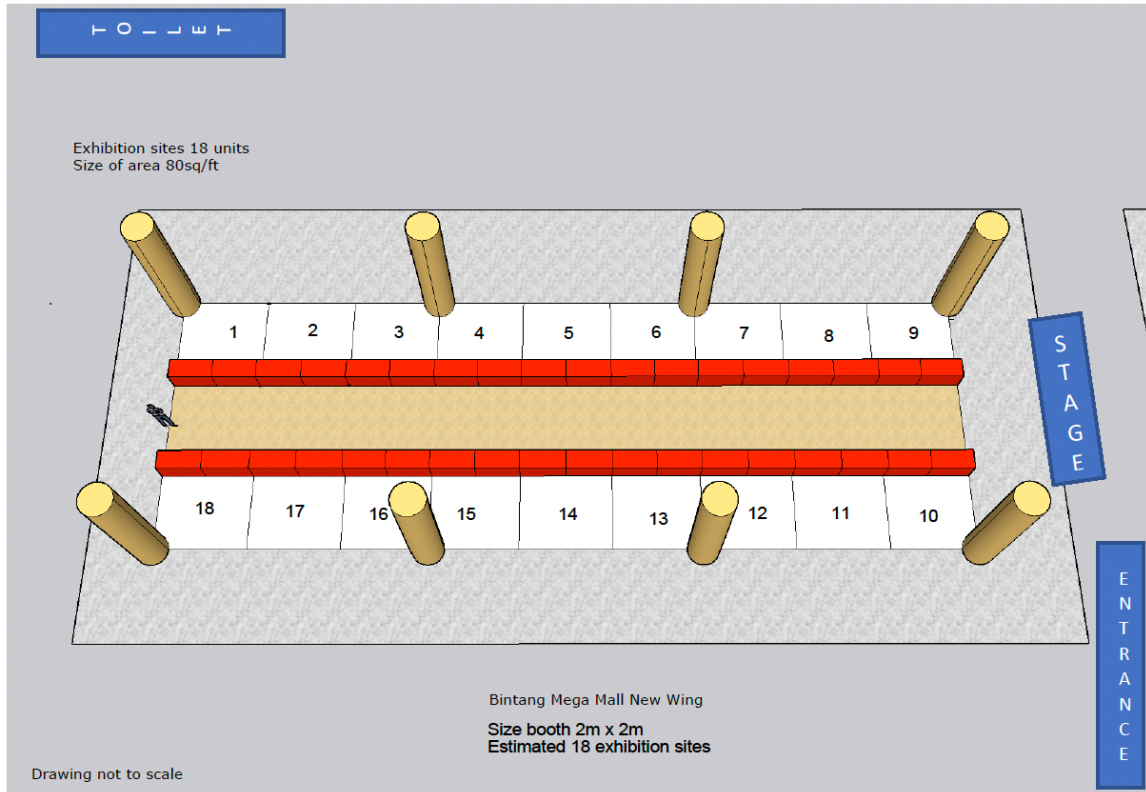
PUSTAKA NEGERI SARAWAK SIBU. EXHIBITION LAYOUT PLAN

Exhibition Maps :



PUSTAKA NEGERI SARAWAK, MIRI. EXHIBITION LAYOUT PLAN

Exhibition Maps :



Terms and Conditions

The organizer, Pustaka Negeri Sarawak, welcomes participation from local and international companies, government, statutory bodies involved in publishing, writer, book distributor, bookseller, and other book-related industries.

1. Rental & Payment

The exhibition site rental and payment can be made using the electronic fund transfer method to :

PAY TO: PUSTAKA NEGERI SARAWAK
BANK NAME: CIMB BANK BERHAD
ACCOUNT NUMBER: 80052-64227
BANK ADDRESS: CIMB BANK JALAN TAR KUCHING,
262, JALAN TUNKU ABDUL RAHMAN, 93100

2. Lot Specifications

Pustaka Negeri Sarawak, Sibiu

A standard lot of **3m by 3m** and comprises of **one table** and **two chairs**. Changes to the basic lot setup and design are subject to the Organiser's approval.

Pustaka Negeri Sarawak, Miri

A standard lot of **2m by 2m** and comprises of **one table** and **two chairs**. **Rental for 4 days will be RM600 (RM150 x 4 days)**. It's included **table, chair, extension wire and power supply etc**. Changes to the basic lot setup and design are subject to the Organiser's approval.

Pustaka Negeri Sarawak, Kuching

Booth A, size - 3m by 3m and Booth B, size 2m by 3m and comprises of item below:

No.	Item	Total
1.	Fascia Name	1
2.	Fluorescent light	2
3.	Reception desk (tablecloth not included)	1
4.	Waste basket	1
5.	Folding chair	2
6.	Power point single phase 13amp	1

Changes to the setup and design are subject to the Organiser's approval.

Lot Allocation

The Organiser shall have the absolute right with regards to the number of lots allocated to each of the exhibitors. The Organiser will allocate lot locations to exhibitors based on a “First Come, First Serve” basis with completed forms submitted together with full payment to secure bookings.

Display Set up and removal.

Setting up time starts from 8.00 am and must be completed by 5.00 pm as schedule below:

Location		Date Setting Up	Date Removal
Kuching	:	21 July 2023	31 July 2023
Sibu	:	02 August 2023	07 August 2023
Miri	:	09 August 2023	14 August 2023

Exhibitors can directly contact the person in charge of each location regarding the exhibition site.

3. Opening hours

10.00am - 6.00pm (every day)

The exhibitors must ensure that their lots shall remain open during opening hours.

4. Company Name on the Exhibition Lot and Exhibition Directory

Exhibitors' company names, as stated in the application form, will be printed on the table and exhibition guide map. Changes in names are not allowed during the fair. The Organiser reserves the right to request exhibitors to change their lot fascial/design or amend the lot decoration in case of non-compliance.

5. Guidelines for the Fair Exhibits

Display/Selling item.

Acceptable exhibits should be books, periodicals, magazines, multimedia products relating to literary works, and audiovisual publishing (such as educational software, electronic dictionary, audio-visual learning aids, digital publishing, electronic books, music/film recording, etc.) and stationary.

The following products are prohibited from being at the PBF:

- 1) offensive and dangerous articles
- 2) obscene and indecent articles
- 3) products that are in the Organiser's view irrelevant to the exhibit profile of SBF (e.g., clothing& accessories, household appliances, cosmetics, etc...)
- 4) products that are in the Organiser's view incompatible with the Book Fair.

Unsuitable Publications

The Exhibitor shall ensure that titles and exhibits prohibited by Malaysian laws are not displayed to the public. The Exhibitor shall indemnify the Organiser against all expenses incurred in the removal of the said exhibits. The Exhibitor shall further indemnify the Organiser against all claims for compensation by the aggrieved party.

6. Security and Safety

The Organiser shall reserve the right to limit any constructions or demonstrations that pose potential safety hazards. Inflammable materials are strictly prohibited in the hall.

7. Cleanliness

Exhibitors are fully responsible for keeping their booth/lots clean during the fair. Exhibitors are only allowed to litter the unwanted things/garbage at the garbage disposal area.

Cleanliness deposit: RM150.00 must be made at the time of registration. The deposit will be refunded if the booth /lots is left clean and all item as provided is in good condition. Kindly fill in the *Borang Deposit Kebersihan* provided for refund purpose.

8. Exhibitor's Pass

Exhibitors must wear the Exhibitor's Pass to enter the venue for setting up and removal of exhibition period of the fair. For general safety, exhibitors should give the passes to their working staff only.

During the exhibition period of the fair, if any exhibit does not meet the above requirements, the Organiser reserves the right to stop the Exhibitor from displaying/showing/selling, and/or distributing the relevant products at the fair. The

Organiser also reserves the right to terminate the Exhibitor's participation immediately without any compensation.

9. Special Provision

The Organizer reserves the right to amend and make changes when deemed necessary.

10. Disclaimer

The Organizer shall not be liable to any claims for compensation by the Exhibitors in the event the Fair is suspended or cancelled due to floods, fire, power failures, riots, or any disruptions beyond the control of the Organizer.